

**Connecting Efforts Across ADE;
Bringing Best Practices Together**

Division	Unit/Group	Contact Person	Activity/Professional Development/Training	Brief Description	S t a n d a r d	S t a n d a r d	S t a n d a r d	S t a n d a r d	Targeted Audience	Secondary Audience	Typical Attendance	How is this advertised?	How often offered during the year?
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Academic Achievement	All units	Nancy Konitzer	Application/ Grant Training	Details on completing No Child Left Behind Consolidated programs grant application, program administration, and record keeping	X	X	X	X	NCLB program administrators	Superintendents, testing coordinators	50-100	Mailing, website	Early fall
Academic achievement	American Indian Education	Debora Norris	Tribal Indian Directors Workshops	Professional development in general, as requested by the Arizona Indian Education Association and American Indian tribes				X	Staff of American Indian Education programs	LEA staff, teachers, community members, & parents	American Indian Education Staff in LEAs	Statewide list serve, mailings	Monthly
Academic Achievement	American Indian Education	Debora Norris	Indian Education Workshops	Professional development in general, as requested by the Arizona Indian Education Association and American Indian tribes				X	Staff of American Indian Education programs	LEA staff, teachers, community members, & parents	American Indian Education Staff in LEAs	Statewide list serve, mailings	Monthly
Academic Achievement	Arts Education	Lynn Tuttle	Arts Education Technical Assistance	Assistance, including information on creating, expanding and advocating for arts programs			X		Teachers, paraprofessionals, principals			Website: www.ade.az.gov/asd/arts	Upon request

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Academic Achievement	English Acquisition Services	Irene Moreno	Structured English Immersion Seminar	Statewide seminar on all aspects surrounding ELL and SEI		X			Any and all		250	Postcards to all districts, website, e-mail, announcement at PELL meetings, and networking	Spring
Academic Achievement	English Acquisition Services	Irene Moreno	Technical Assistance	As we monitor, hear from or about a need, we provide technical assistance	X	X			Districts with a need regarding programs and/or compliance issues			Collegial networking and communication	Ongoing

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Academic Achievement	English Acquisition Services	Irene Moreno	Flores Monitoring	For SY 2005-2006 thirty-two (32) LEAs will be monitored for ELL compliance. In addition to these scheduled on-site visits, EAS staff answers constituent website inquiries, provides telephone consultation and offers assistance through face-to-face visits, resources, and materials	X				School and district administrators and ELL directors, coordinators	Teachers	5-6 district personnel	Scheduled, not advertised	Year-long schedule during the school year - approximately once a week
Academic Achievement	English Acquisition Services	Irene Moreno	Practitioners of English Language Learning (PELL)	Establish/ maintain a statewide organization focused on providing excellence in ELL instruction through highlighting scientific methodology and researched-based strategies for ELL teachers. Provide up-to-date information regarding changes in the state	X				District ELL coordinators/directors	Teachers, district administrators	150	Website, e-mail	Year long schedule - approximately once a month

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Academic Achievement	English Acquisition Services	Irene Moreno	English Acquisition Services Teacher of the Year	Establish /maintain a statewide honor for an outstanding ELL teacher	x				District ELL coordinators/directors/administrators, teachers	Other district personnel	250	Website, e-mail, letters	Once
Academic Achievement	English Acquisition Services	Irene Moreno	Structured English Immersion (SEI) Endorsement Training	In partnership with the Arizona K-12 Center, provide "trainer-of trainers" SEI instruction to fulfill the requirements of the State Board adopted SEI endorsement	X				Teams of LEA ELL personnel	Teachers	300 people - projected to reach every county in Arizona by 2006	Website, e-mail, letters	Throughout the year
Academic Achievement	English Acquisition Services	Irene Moreno	Structured English Immersion (SEI) Endorsement Training	In partnership with ASSET, provide SEI endorsement training at no cost to districts or individuals to fulfill the requirements of the State Board-adopted SEI endorsement	X				Individuals needing to obtain the SEI endorsement statewide		20-25 people per module	Website, e-mail	Throughout the year

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Academic Achievement	Education of Homeless Children and Youths	Mattie McVey	Orientation of the McKinney Vento Homeless Assistance Act of NCLB	This 90-minute presentation covers Policy, Identification, Enrollment, Services, and Accountability as required by law	I	I	I	I	Homeless Education Liaisons	Administrators/ social workers/nurses	20 people	Email	20+ times statewide
Academic Achievement	Exceptional Student Services and Highly Qualified Professionals Unit	Miriam Podrazik and Noni Paris	PDLA (Professional Development Leadership Academy) in partnership with Educational Services & Resources Division, Exceptional Student Services Unit	Group of professionals dedicated to statewide systemic change in the delivery of professional development. The Academy focuses on professional development issues including: data analysis, standards, evaluation, change process	X	X	X	X	Regional teams of educators across the state	Professionals	At Summit & trainings: 200 At meetings: 50-80	Statewide in previous year, Governor's office grant	Throughout
Academic Achievement	Gifted Education	Jeff Hipskind	State Gifted Ed Conference	Two day comprehensive conference for teachers, administrators and parents	X	X	X	X	Teachers, administrators, parents		400	Email, fliers, post cards	February

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Academic Achievement	Gifted Education	Jeff Hipskind	ADE sponsored speakers in Gifted Education	Addresses Gifted issues (i.e.. ELL)	I	I I	I I I	I V	Gifted ED staff	Administrators	Varies	Email, fliers, post cards	2-4 times a year
Academic Achievement	Highly Qualified Unit	Noni Paris	Professional development activities for Academic Achievement Education Program Specialists	Monthly professional development offerings geared to improving job performance and professional growth		X		X	Education program specialists		30	Email, announcements	Upon request
Academic Achievement	Highly Qualified Unit	Noni Paris	Professional development activities for Academic Achievement Education Administrative Assistants	Monthly professional development offerings geared to improving job performance and professional growth		X			AAD administrative assistants		15	Email, announcements	Monthly
Academic Achievement	Highly Qualified Unit	Donna Campbell	Teachscape On-line Video-Based Professional Development	1. Regionalized training of site leaders on how to use Teachscape to meet school improvement goals 2. Regionalized training of site facilitators on how to facilitate professional learning communities of Teachscape users		X	X	X	Site leaders		32 Schools and 1 ESA	Email, announcements, letters	Twice yearly Once

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Academic Achievement	Highly Qualified Unit	Noni Paris	Professional Development Consultation	Assistance with planning, logistics, implementation, evaluation of conferences focused on professional development	X	X		X	Academic Achievement personnel who plan conferences	Other agency personnel	Varies		As needed
Academic Achievement	Highly Qualified Professionals	Patty Hardy	NCLB Monitoring Training and Highly Qualified training	Training on how districts will be monitored for compliance with NCLB programs / Training administrators and district personnel on a process for determining highly qualified teachers	X	X			Teachers, principals and district office	Parents	35	Presentation given upon request & scheduled availability	Upon request
Academic Achievement	Highly Qualified Professionals	Lisa Kelley	National Board Certification Information and Recruitment	Presentations to inform about the National Board Certification process					Parents, administrators, school board members, and teachers		20-50 people	Email	Open schedule

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Academic Achievement	Highly Qualified Professionals	Lisa Kelley	Career Ladder	Presentations and help for districts participating in the Career Ladder Program					Career Ladder districts and directors		20	Email	Open
Academic Achievement	Highly Qualified Teachers	Sharon Turley	Transition to Teaching Grant	Title II Federal grant focused on recruiting and retaining new teachers through alternative routes to certification		X			LEAs	Mid-career professionals, new graduates, and highly qualified paraprofessionals		TBD	Multiple workshops held to support LEAs with alternative preparation programs
Academic Achievement	Innovative & Exemplary Programs	Robert Coccagna, Maxine Daly	Breaking Ranks II trainings	Renew Arizona's high schools with the goal of improving student achievement, developing their talent and instilling core values to meet their civic responsibilities	X	X	X	X	K-12 educators, principals	Literary coaches, assessment coordinators, district literary agents, special education teachers, intervention specialist	Varies	Website	Available by request

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Academic Achievement	Innovative & Exemplary Programs	Maxine Daly	AZ High School Renewal & Improvement Summits	The Innovative and Exemplary Programs have design three high school summits designed around the three core areas of Breaking Ranks II: Strategies for Leading High School Reform. The core areas are: Curriculum, Instruction, and Assessment; Personalizing Your School Environment; and Collaborative Leadership/Professional Learning Communities.	X	X	X	X	K-12 educators, principals	September 11-12, 2005; December 4-5, 2005; and April 30 – May 2, 2006	350	Newsletter, website	Annually (2 – 3 summits a year) showcasing effective strategies of Breaking Ranks II
Academic Achievement	Innovative & Exemplary Programs	Maxine Daly	Spotlight on Success Recognition Conference	Selected Arizona schools will be recognized for their achievements, as well as provide professional development training	X	X	X	X	k-12 educators	Principals, literary coaches, assessment coordinators, district literary agents, special education teachers, intervention specialist	350	Newsletter, website	Annually

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Academic Achievement	Title I	Janice Smith	<u>Comprehensive School Reform-competitive grant to schools in School Improvement</u>	Training for eligible schools and for ADE approved External Facilitators on the 11 components of CSR	X	X	X	X				Letters to eligible schools and external facilitators	November
Academic Achievement	Title I	Nancy Konitzer	Mega Conference	2 1/2 day conference offering PD and training in implementation of NCLB programs	X	X	X	X	Federal program administrators, instructional staff	Superintendents, testing coordinators, parents	600+	Mailed information, web site, all other division activities	November
Academic Achievement	Title I /NCLB	Nancy Konitzer	Individual Ed. Program	Specialist under NCLB provide training and technical assistance to LEAs through on-site visits and telephone/ email information	X	X	X	X	LEA administrators, teachers, federal program administrators	School board members, charter holders	2-30	Information sent out to LEAs	Ongoing

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Accountability	Assessment	Dr. Cindy Paredes Ziker	National Assessment of Educational Progress Question Tool & Data Analysis Tool	Tutorial on accessing NAEP Practice Questions for classroom use- data analysis training using the NAEP Data Tool	I	I I	I I I	I V	Teachers, district assessment directors	Content experts, superintendents, principals, parents	Title I coordinator, teachers	Website, email, direct mail, phone invitation	20 times
Accountability	Assessment	Irene Hunting	Pre-Test Workshops	Training Test Coordinators on test administration/preparation guidelines		X	X		District/ charter holder's test coordinators		Required attendance	Email to test coordinator & superintendents	4 times in Sept./ 13 times in January
Accountability	Research & Evaluation	Rolanda Bell	Evaluations of Comprehensive School Reform/ Structured English Immersion/ Arts in Education	Identifying program effectiveness: "What works and what doesn't"					Feds	Schools, districts	n/a	n/a	n/a
Accountability	Research & Evaluation	Robert Franciosi	Accountability Workshops for Annual Yearly Progress & AZ LEARNS	Helps schools identify areas that need improvement in terms of state & federal accountability systems			X		Schools: principals, districts, testing coordinators	Teachers	50-70 per workshop 20-30 workshops at a time	Web, email, letter	2 times a year: before profiles (summer) after profiles (Oct/Nov)

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Administration	Character Education & Development	Tammy Linn	Teacher In-Service Trainings - Character Education - Character Counts!	Two 6 hour trainings that include - Getting Started - Advanced-Strategic Planning Each presentation prepared for individual school needs	X	X		X	K-12 educators	Community leaders and parents	30-100	Webpage - visit www.ade.az.gov/charactered for more information	As requested
Administration	Character Education & Development	Tammy Linn	Character Education & Development Conferences	15 Sessions: Examples include: Getting Started, Advanced, State Standards Alignment, How to get Parents Involved	X	X		X	K-12 educators, community leaders, parents	Open to anyone	200-400	Email, fliers, website	04/26/05 - Flagstaff-Sept/Oct 2006 - Phoenix Feb/March 2007 - TBD
Administration	Character Education & Development	Tammy Linn	Character Education & Development Workshop: Hands on Teaching Activities - Interactive	This interactive workshop will equip educators with hands-on learning activities that will apply directly to instruction	X	X		X	K-12 educators		Limited to 100 participants for small session sizes	Email, fliers, website	September 2005 - Phoenix February 2006 - Tucson

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Administration	Character Education & Development	Tammy Linn	Character Education & Development Workshop: School-Wide Strategic Planning	This workshop will provide a strategic planning session that focuses on grants and fundraising, community outreach and month to month planning	X	X		X	K-12 educators, administrators	Community leaders and parents	Limited to 100 participants for small session sizes - prerequisites do apply	Email, fliers, website	October 2005 - Phoenix March 2006 - Flagstaff
Administration	Character Education & Development	Tammy Linn	Character Education - Parent Presentations	Introduction of Character Education to parents. Usually follows a Character Ed Teacher in-service & school-wide implementation				X	Parents	Community leaders and educators	10-100	Website - visit www.ade.az.gov/charactered for more information	As requested
Assessment Division	Formative Assessment	Chris Paulino	Demystifying Accountability to Inform Instruction	1-day workshop focuses on interpreting AIMS results and using them to guide instruction and improve learning	X		X		Curriculum directors, test coordinators, teacher leaders	Administrators, superintendents	100 people	ADE website, mailings, email	Annually
Audit	Audit Resolution	Paul Carolan	Trains on ADM compliance	Performs ADM audits and other financial audits at Charter School and Program requests	X				School Finance & Charter School Board	Outside audit firms and schools	1-10	Email and mail	Ongoing

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Budget & Strategic Planning	Budget	Angela Cade	Budget Meetings & Training Sessions	Meets on a one to one basis and also conducts training in the mandatory Supervisor Training Sessions	X				Financial positions in each unit	DAS training and managers training	1-20	Email	Ongoing
Budget & Strategic Planning	Strategic Planning	Angela Cade	Individual Division and Group meetings	Strategic Planning & Goals development by Division	X				DAS and Managers planning meetings	Associate superintendents	1-10	Email	Approx 3-4 meetings with each Unit
Educational Services & Resources	Adult Education Services	Beverly Wilson	Professional Development Task Force/ Professional Development Leadership Academies	Team provides recommendations for the development of a statewide professional development plan		X			Task force members (teachers & admin) and AE staff		12- task force, 20- PDLA	Application process via email & webpage	Throughout the year
Educational Services & Resources	Adult Education Services	Sheryl Hart	Technology Integration Project	A yearlong training experience for the purpose of assisting programs toward full integration of technology in the classroom- workshops, site visits, train the trainers		X			Every funded program has one or more designees	Program directors	50 (teachers & admin)	Application process via email	Ongoing

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Educational Services & Resources	Adult Education Services	Sheryl Hart	Arizona Distance Education for Adult Learners (ADEAL) Project	Seven pilot projects provide distance education to adult learners in the context of adult basic education (ABE) and GED preparation		X			7 Pilot DL Programs (teachers & administrators)		30 (3-5 people per pilot)	Application process via email	Throughout the year
Educational Services & Resources	Adult Education Services	Sheryl Hart	ADEAL Workshop	Three-day workshop provides training pertinent to DL and to serve as an overview of the pilot project's goals and objectives		X			7 Pilot DL Programs (teachers & administrators)		30 (3-5 people per pilot)	Email and U.S. mail	Annually-Fall
Educational Services & Resources	Adult Education Services	Sheryl Hart	ADEAL DL102	Study groups consisting of 6-8 instructors working together to analyze DL instructional issues		X			Pilot DL instructors		14-20 (2- 3 groups of 6-8 instructors)	Groups formed during ADEAL Workshop; email	One 6-week cycle

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Educational Services & Resources	Adult Education Services	Beverly Wilson	Joint Institute	Multi-day session provides training on pertinent issues and facilitates		X			AE Program administrators & GED examiners		200 people	Mail, email, webpage	Annually
Educational Services & Resources	Adult Education Services	Miriam Kroeger	ELAA Assessment Team	To make recommendation on state adoption of new ELAA assessment		X			Task force members (teachers & admin) and AE staff		20 people	Application process via email	8 times per year
Educational Services & Resources	Adult Education Services	Karen Liersch	Public Information Task Force	Team provides research, resources & recommendations for the development of a marketing plan for adult education	X	X			Task force members (teachers & admin) and AE staff		10 people	Application process via email	Throughout the year
Educational Services & Resources	Adult Education Services	Miriam Kroeger	Standards Revision Team	Team to revise the AE Reading, Writing and Math Standards		X			Team members (teachers & admin) and AE staff		24 people	Application process via email	Throughout the year

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Educational Services & Resources	Adult Education Services	Sheryl Hart	Educational Technology Task Force (ETTF)	Team provides research, resources & recommendations on the use of technology in adult education		X			Task force members (teachers & admin) and AE staff		10 people	Application process via email	2-3 times per year
Educational Services & Resources	Adult Education Services	Teresa Lax	GED Task Force	Team to explore GED testing issues and make recommendations to state office for improvements to the testing process			X		Task force members (teachers & admin) and AE staff		15 people	Application process via email	Ongoing
Educational Services & Resources	Adult Education Services	Wilda Theobald	State Technical Assistance Review (STAR)	Process to monitor AE providers- includes site visits, interviews with director and teachers, review of artifacts			X		Administrators, teachers, support staff		Varies by program	Scheduled	3-year cycle
Educational Services & Resources	Adult Education Services	Bonnie Barclay	GED Test Center Monitoring	Process to monitor and evaluate GED testing providers- includes site visit, interviews, a checklist of policies & procedures required for a secure testing environment			X		GED examiners		Varies by testing center	Scheduled	Annually

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Educational Services & Resources	Adult Education Services	Karen Liersch	Technical Assistance	Assistance to providers in the areas of program improvement, data collection, and technology integration	I	I	X	I	Administrators, teachers, support staff, GED examiners		Varies	Face-to-face, telephone, email, website	Ongoing
Educational Services & Resources	Adult Education Services	Karen Liersch	State Plan Focus Groups	Focus groups to provide input and feedback for the development of the new state plan for adult education			X		Entire adult education community, including stakeholders		Varies	Mail, email, webpage	Throughout the year
Educational Services & Resources	Adult Education Services	Beverly Wilson	State Conference	Multi-day statewide conference for adult education	X		X		Administrators, teachers, support staff, GED examiners		1000 people	Mail, email, webpage	Once every 3rd year (last one was May 2004)

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Educational Services & Resources	Career & Technical Education/Program Improvement Team	Marilee Johnson	CTE Industry Update Program	Opportunity to experience relevant industry activities within the workplace, foster Business/Industry partnerships for a school & their programs, and develop lesson plans utilizing the new CTE delivery system	I	I I	I I I	I V	CTE educators, counselors, administrators with new NOI programs from 2004 to 2006	Middle/Jr. High & HS CTE educators, counselors, administrators Academic instructors wanting to collaborate with CTE.	200+ (last 2 yrs.)- depends on budget available	PD Activities; Division workshops/conferences; CTE online newsletter & division website	Year long based on Inter-Agency Service Agreement contract period
Educational Services and Resources	Early Childhood Education	Karen Woodhouse	Critical Issues in Early Childhood	Half-day workshop on aligning AZ Early Learning Standards, curriculum, and on-going progress assessment.		X	X		Pre-kindergarten and kindergarten teachers and administrators	Parents and other early childhood stakeholders	50 - 75 each session	Webpage, Email	8 sessions in statewide locations

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Educational Services and Resources	Early Childhood Education	Karen Woodhouse	Critical Issues in Early Childhood	Half-day workshop on Early Childhood Quality Improvement Practices.	X	X	X	X	Pre-kindergarten and kindergarten program administrators	Teachers	50 - 75 each session	Webpage, Email	8 sessions in statewide locations
Educational Services and Resources	Early Childhood Education	Karen Woodhouse	A Team Approach to Preschool Evaluation, Screening, Assessment and Transition to Kindergarten	2-day workshop			X		Pre-K special education evaluation team members and administrators	Pre-K special education teachers	150 each session	Webpage, Email	2 sessions each year

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Educational Services and Resources	Early Childhood Education	Karen Woodhouse	Early Childhood Institute	Annual 2-day conference focusing on timely and topical early childhood education issues	X	X	X	X	Early childhood program teachers and administrators; higher education institution representatives		400	webpage, Email, brochure	Annually in Fall
Educational Services and Resources	Early Childhood Education	Karen Woodhouse	Early Learning Conference	Annual 3-day conference focusing on timely and topical early childhood education issues	X	X	X	X	Early childhood program teachers and administrators; higher education institution representatives; early childhood stakeholders		400	webpage, Email, brochure	Annually in summer

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Educational Services & Resources	Exceptional Student Services (ESS)/ Comprehensive System Personnel Development (CSPD)	Miriam Podrazik	Arizona High Achievement for All (AHAA)	School teams learn about making accommodation plans for students who exhibit difficulty in the classroom; also learn about making plans for, and implementing, systemic changes at their sites		X			Teams of administrators, special & general educators	Related services staff	Teams apply and are accepted - last year, about 18 teams	Mailings, Website	1 time per year, occurs over 3, 2-day sessions
Educational Services & Resources	Exceptional Student Services	Miriam Podrazik	Autism Training I, II	School teams learn about understanding, evaluating and teaching students with autism; also learn about making plans for, and implementing systemic changes at their sites			X	X	Teams of administrators, special & general educators	Related Services Staff	At Summit & yearlong trainings: 300 At meetings: 250	Web, Brochure mailings, Email, Save the Date postcard	4-6 times throughout the year; June Summit

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Educational Services & Resources	Exceptional Student Services	Miriam Podrazik	PDLA (Professional Development Leadership Academy)	Cohort Teams (LEAs & ESAs) to implement statewide systemic change in the delivery of professional development, including data analysis, standards, evaluation, change process	X	X	X	X	Schools in Yuma & Santa Cruz counties	Professionals	Summit: 200 Yearlong Trainings: 20-25	Statewide mailings in previous year, Governor's office grant Website	Throughout the year
Educational Services & Resources	Exceptional Student Services	Dolores Ratcliff	Response to Intervention (RTI)	School teams learn about critical components of RTI; also learn about making plans for, and implementing, systemic changes at their sites			X	X	Teams of administrators, special & general educators	Related services staff	At Summit & yearlong trainings: 300 At meetings: 250	Web, Brochure mailings, Email, Save the Date postcard	4-6 times throughout the year; June Summit
Educational Services & Resources	Exceptional Student Services	Helen Stalnaker	Regional Outreach Training	Topical trainings to address issues identified as statewide concerns/issues in special education.			X	X	All special education, regulation staff Parents	general public	monthly form September through March at 9-10 locations statewide	Web, Brochure mailings, Email,	6 topics presented in each of 9-10 regions

**Connecting Efforts Across ADE;
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Educational Services & Resources	Exceptional Student Services	Steve Mishlove	Transition Conference	3 day Institute focused on postsecondary transition issues, best practices, legal issues and innovative models and collaborations	I	I	X	X	Sp. Ed. Admin Reg. Ed. Admin Sp. Ed. Teachers Reg Ed Teachers Parents Students	Professionals	800	Web, Brochure mailings, Email, Save the Date postcard	September
Educational Services & Resources	Exceptional Student Services	Joanne Phillips	Directors Institute	4 day Institute focused on legal issues, best practices, and innovative models of special education			X	X	S. Ed. directors Reg. Ed. admin. Sp. Ed. teachers Reg Ed. teachers secretaries parents	Professional staff	600	Web, Brochure mailings, Email, Save the Date postcard	Fall Semester (Oct/Nov)

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						I		X					
Educational Services & Resources	Exceptional Student Services/ CSPD	Miriam Podrazik	Arizona Behavior Initiative	School sites work with ADE staff in learning about behavior, creating positive behavioral supports, and writing behavior intervention plans		X		X	Teachers, administrators			Mailing, website	Training offered to team/site with follow-up
Educational Services & Resources	Exceptional Student Services/ CSPD	Miriam Podrazik	Best Practices/Promising Practices email system	Once-a-month emailed update on promising practices in special ed that is topical in nature	X	X	X	X	Teachers, parents, administrator	Related services staff	Approx. 40,000 registered users w/about 70% in AZ	Website	Monthly

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Educational Services & Resources	Exceptional Student Services/ CSPD	Miriam Podrazik	Capacity Building Grants (mixed initiatives)	Competitive grants provided to LEAs in specific areas identified by state needs- reading, behavior, and parent involvement		X		X	LEAs - depends on topic of the grant		Not generally designed as presentation	Newsletter, Website	Once a year
Educational Services & Resources	Exceptional Student Services/CSPD	June Torrance	Peer consultation from one special educator to another for periodic support in special education issues and challenges	Provide onsite, phone or email support to special educators in classroom related or administrative related topics	X	X	X	X	Special educators	Regular educators	1 or an IEP team	Webpage, email	Upon request
Educational Services & Resources	Exceptional Student Services/ SIG	Miriam Podrazik	SIG Reading Goal	Project designed to improve the reading achievement of students with disabilities by improving skills of sped teachers		X			Sp. Ed teachers	Sp. Ed administrators		Specific schools chosen by application	On-going all year

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Educational Services & Resources	Exceptional Student Services/CSP	June Torrance	SUPPORT Cadre	Free technical assistance to PEAs in special education administration or programming.	X	X	X		Teachers and Administrators - Preschool - grade 12	NA	Peer consultation (1 consultant to 1 teacher/administrator)	Web, brochures, presentations at conferences and meetings	Year round/statewide
Educational Services & Resources	State Improvement Grant	Miriam Podrazik Allie Wiener	Systemic change process focusing on Reading & Literacy in Special Education	Federal grant focusing on Special Ed. Students' reading achievement. Targeted schools involved in reform process involving analysis of data and assessment tools. Aligning curriculum to standards and instructing reading in special area, collaborating to employ "best practices" in special ed. environment		X	X	X	Special Ed population	At-risk - struggling readers	Varies	Web, word-of-mouth, county public presentations	On-going partnership thru 2007
Financial Services	Accounting/Travel	Cheon (Grace) Lee	Travel Training	This half day workshop focuses on ADE Travel policies and procedures					ADE staff		15 people	Webpage, email	Quarterly

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Financial Services	Accounting/Accounts Payable	Alane Wilcox	Accounts Payable	This half day workshop focuses on ADE Account Receivables policies and procedures	I	I	I	I	ADE staff		10 people	Webpage, email	Yearly
Financial Services	Accounting/Accounts Receivables	Angela Calles	Accounts Receivables Training	This half day workshop focuses on ADE Account Receivables policies and procedures					ADE program area staff		10 people	Webpage, email	Yearly
Financial Services	Accounting/Assistance	Sharon King	None	None					None	None	None	Webpage, email	None
Financial Services	Accounting/Child Nutrition	Sharon King / Barbara MacDonald	None	None					None	None	None	Webpage, email	None

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Financial Services	Accounting/ Grants Management	Delano Walcott	Grants Management Training	This one-day workshop focuses on the Grants Management on-line application process	X		X		Local Educational Agencies	ADE program area staff	15 people	Webpage, email	Monthly
School Effectiveness	Best Practices/ Academic and Instructional Support	Oran Tkatchov	Curriculum Mapping I	Curriculum mapping is a powerful process in which teachers working collaboratively take time to analyze the standards at the concept and performance objective level and decide what will be taught and when during the academic year		X	X		Teachers, administrators, principals	Paraprofessionals	100	Webpage, ADE calendar, email, brochure	Winter, Spring

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School Effectiveness	Best Practices/ Academic and Instructional Support	Oran Tkatchov	Curriculum Mapping II	Provided as a continuation of Curriculum Mapping I, this workshop will focus on the skills to analyze and refine mapping data so it can be used as a tool for curriculum planning in a school setting. It will show how to analyze and refine curriculum mapping data throughout the school year to exploit the real potential of using this tool on the collective level		X	X		Teachers, administrators, principals	Paraprofessionals	100	Webpage, ADE calendar, email, brochure	Winter, Spring

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School Effectiveness	Best Practices/ Academic and Instructional Support	Oran Tkatchov	Improving Instruction through Effective Observation and Feedback	In this two-day event, participants will learn how to observe and analyze the quality of classroom practices to determine the professional development needs of their school	X	X	X	I I I V	Teachers, administrators, principals for all grades	Paraprofessionals	150	Webpage, ADE calendar, email, brochure	Winter, Spring

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					I	I	I	I					
School Effectiveness	Best Practices/ Academic and Instructional Support	Oran Tkatchov	Involving Families in School-based Programs	Involving Families in School-Based Programs is a research-based academy that district and school leadership can attend to gain a comprehensive understanding of family involvement including benefits, definitions, and types of barriers to family involvement. Schools and districts will learn methods to assess current family involvement efforts and understand the importance of goal identification as a precursor to family involvement efforts	X			X	Teachers, administrators, principals for all grades	Paraprofessionals	65	Webpage, ADE calendar, email, brochure	Winter, Spring

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School Effectiveness	Best Practices/ Academic and Instructional Support	Oran Tkatchov	Improving Instructional Quality: The Key to Ensuring Student Successes	This intense two-day experience is designed to offer campus-based teams practical and proven tools to examine the quality of their school's curriculum, the effectiveness of the instructional strategies used by teachers and the overall conditions and structures within the campus that support student learning	X	X	X		School and district administrators	Teachers	65	Webpage, ADE calendar, email, brochure	Winter, Spring
School Effectiveness	Best Practices/ 21st CCLC	Cindy Trejo	Fall Training- new grantees/ continuing grantees	Management/ programming/ evaluation/ community & family involvement/ monitoring & compliance issues in administration of grant				X	Grantees	Interested grantees	75	ADE Calendar, website	Once a year Sept/Oct

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School Effectiveness	Best Practices/ 21st CCLC	Cindy Trejo	Grant Writing Tips and Application Assistance with 21st CCLC	Assistance in understanding: eligibility, programming, evaluation, school improvement plans, basic grant writing tips as it relates to 21st CCLC	I	I I	I I I	X	Interested and eligible for 21st CCLC grant		30-45	Letter to eligible LEAs, website, ADE Calendar of Events	3 times in the spring
School Effectiveness	Best Practices/ 21st CCLC	Cindy Trejo	Networking Quarterly Meeting	One outstanding grantee sponsors the meeting/visit at their site. 21st CCLC staff at this site facilitates workshops and entire group of participants visits the after school program				X	21st CCLC Grantees		60-100	ADE Calendar, website	4 times a year Sept., Dec., March & June

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School Effectiveness	Best Practices/Educational Technology	Chris Castillo	Grant Writing tips and training for Enhancing Education Through Technology grants	Assistance in development of technology plan, tips on preparing technology proposal package		X	X		LEAs		15 to 50 per site	Webpage, email, fund alerts, mailings, ADE Calendar of Events	5 times March-April
School Effectiveness	Best Practices/Educational Technology	Chris Castillo	E-Rate Telecommunications Discounts - Program changes and application process for coming year	Assistance in preparing application forms, and program changes		X	X		LEAs		15 to 50 per site	Webpage, email, workshops, ADE Calendar of Events	5 - 7 times October or November

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School Effectiveness	Best Practices/Educational Technology	Cathy Poplin	Professional Development - "Connecting Curriculum with Technology: For 21st Century Learners "	Partnership with AzTEA to bring high quality technology professional development to Arizona. This series will feature David Warlick, author of: Raw Data for the Mind	X	X	X		K-12 educators	Pre-service teachers	300-800	Arizona Technology in Education Alliance www.aztea.org ADE website Postcard mailing, word of mouth, flyers distribution	3 times during 05-06 school year: Nov, Jan, April, open
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Systematic Listing & Counting with connections to Algebra and probability Trainer-of-Trainers Institute K-12	This one-day institute focuses on the concept of Systematic Listing & Counting and connections to other strands		X			Teacher leaders who deliver professional development	Teachers K-12	25 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Vertex-Edge Graphs Trainer-of-Trainers Institute K-8	This one-day institute focuses on the concept of Vertex-Edge graphs with connections to literature		X			Teacher leaders who deliver professional development	Teachers K-8	25 people	Webpage, Email	Varies according to need

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School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Number Sense Trainer-of-Trainers Institute K-5	This two-day institute focuses on the big ideas of Numbers Sense and how they relate to operation sense		X			Teacher leaders who deliver professional development	Teachers K-5	25 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Measurement Trainer-of-Trainers K-12	This one-day institute focuses on the big ideas of K-12		X			Teacher leaders who deliver professional development	Teachers K-12	25 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Considering New Mathematics Curricula Seminar	This two-day seminar focuses on the features of mathematics curriculum programs and factors involved in choosing among them	X	X			Curriculum leaders in school/district	Teachers K-12	50 people	Webpage, Email	Varies according to need

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School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Trainer-of-Trainers: The Science Standard and the Backward Design Model K-12	This one-day institute focuses on the Backward Design Model to gain a deeper understanding of the content within the Science Standard and the expectations for students		X			Teacher leaders who deliver professional development	Teachers K-12	40 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Trainer-of-Trainers: K-8 Physical Science: What teachers Need to Know and Be Able to Teach	This one-day institute focuses on the Science Strand of Physical Science with connections to Strands 1-3		X			Teacher leaders who deliver professional development	Teachers K-12	25 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Mathematics and Science Standards Academy	This academy provides training and tools for teams of teacher leaders to implement a standards-based system	X	X	X		Teacher leader teams who deliver professional development	Teachers K-12	250 people	Webpage, Email	Once during the Summer

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School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Social Studies Standard: What Teachers Need to Know and Be Able to Teach	This two-day training will examine the content teachers need to understand to teach social studies		X			Teachers K-6	Teachers K-6	40 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Introducing the Social Studies Standard Trainer-of-Trainers Institute	This one-day institute will introduce the new Social Studies Standard		X			K-12 administrators and curriculum personnel	Teachers K-12	40 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	6 Traits & AIMS, An Introduction to Using 6 Traits in Arizona Classrooms	This one-day institute will provide educators with a basic understanding of the traits		X			K-12 educators who have not had formal 6 trait training	Teachers K-12	40 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Six Traits & AIMS, A Two-Day Trainer-of-Trainers Institute	This two-day institute will apply the 6 trait writing model to both teaching and assessment		X	X		Teacher leaders who deliver professional development	Teachers K-12	30 people	Webpage, Email	Varies according to need

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School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Adolescent Readers: How to Diagnose and Remediate for Student Success (A Trainer-of-Trainers Institute 7-12)	This two-day institute offers teachers research-based assessment, diagnostic, and intervention techniques for struggling readers	I	I	I	I	Teacher leaders who deliver professional development 7-12	Teachers 7-12	40 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Teaching Reading/Writing in the Content Areas AND Teaching Content in the Reading/Writing Classrooms	This two- day institute offers ideas for integrating curriculum across content areas		X			Teachers K-12	Teachers K-12	50 people	Webpage, Email	Varies according to need
School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Comprehending Informational Text Trainer-of-Trainers Institute	This one-day institute provides strategies to improve comprehension of informational text		X			Teacher leaders who deliver professional development	Teachers K-12	40 people	Webpage, Email	Varies according to need

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School Effectiveness	Standards-Based Teaching & Learning/Standards Implementation	Brenda Martin	Cross-Curricular Connections	This five-day (over the course of a semester) interactive opportunity explores the connection of reading and writing in content area instruction with a focus on leadership, curriculum mapping and Understanding By Design	X	X	X	X	Elementary K-6 teachers leaders and administrators		200 people	Webpage, Email	One time
School Effectiveness	Reading First	Carolyn Tanner	Arizona K-3 Reading Academies	This three- day workshop is designed to support assessment and instructional practices that are grounded in scientifically based reading research		X	X		*Available only to K-3 Reading First teachers	Elementary school administrators	150-200	Reading First Prof. Dev. Calendar	Twice a year

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School Effectiveness	Reading First	County Office Professional Dev. Coord.	Arizona K-3 Reading Academies	This three-day workshop is designed to support assessment and instructional practices that are grounded in scientifically based reading research		X	X		Teachers grades K-3	Elementary school administrators	100	Reading First Webpage, County Webpage	Varies with each county
School Effectiveness	Reading First	Carolyn Tanner	Arizona K-3 Reading Academies Trainer of Trainers	Participants will be trained to deliver the K-3 Academy content modules to their schools	X	X	X		District/school specialist responsible for the p.d. of K-3 teachers of reading		60	Reading First Webpage, County Webpage	Twice a year

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School Effectiveness	Reading First	Donna Perrigo	LETRS Institutes Language Essentials for Teachers of Reading and Spelling	This training is developed by Dr. Louisa Moats, and explores the causes of reading difficulties and methods to prevent reading failure. Participants will examine scientific research, reading development, knowledge of language structure and it's implications for instruction	X	X	X		K-3 teachers, special educ. teachers, reading specialists, curriculum directors, reading coaches	Administrators	50	Reading First Webpage, County Webpage	Each institute is composed of 3 days, each month for 3 months complete institutes offered twice a year
School Effectiveness	Reading First	Connie Haberer	Arizona Reading Leadership Academy	This two-day academy outlines the scientific research base of effective reading instruction and defines the components of an effective school improvement modes for reading	X	X	X		School/district leadership teams		150	Reading First Webpage	Twice a year

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School Effectiveness	Reading First	Carolyn Tanner Pat Scott	Reading First Site Coaches Training	This monthly two-day training provides the knowledge, skills, and abilities coaches need to effectively support reading teachers	X	X	X		Reading First site based K-3 reading coaches only	Reading First district coordinators	100	Reading First Prof. Dev. Calendar Reading First Webpage	Every month
School Effectiveness	Reading First	Carolyn Tanner Pat Scott	Reading First Principals Training	These trainings address what principals need to know and be able to do in order to lead a school in improving reading achievement	X	X	X		Reading First principals only	Reading First district coordinators	100	Reading First Prof. Dev. Calendar Reading First Webpage	every other month
School Effectiveness	Reading First	Pat Scott	Desert Canyon Institute	Three-day conference on best teaching practices	X	X	X	X	Open to all educators in Arizona		500 people	Webpage, email and yearly calendar	Yearly during month of June

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School Effectiveness	Reading First/ AZ Reads	Pat Scott	DIBELS Training of Trainers	Five days of training on administration and scoring of DIBELS	X	X	X	X	Open to all AZ Reads Schools		50 people	Webpage, Email and yearly calendar	Fall and Spring
School Effectiveness	Reading First	Pat Scott	County DIBELS Training	Two-day training on administration & scoring DIBELS	X	X	X	X	Reading First and AZ Reads teachers		100 People	Webpage, email and yearly calendar	Monthly through-out the state
School Effectiveness	Reading First	Pat Scott	State Reading Specialists	Monthly training on elements of TA to schools	X	X	X	X	State Reading Specialists		25 people	Webpage, email and yearly calendar	Monthly throughout school year

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School Effectiveness	Reading First	Kathy Hrabluk	TA for intense RF Schools	Monthly visits by interventionists to identified schools	X	X	X	X	Identified RF schools		50 people	Email and letter	Monthly throughout school year
School Effectiveness	School Improvement	Karen Menge	Solutions Teams Training	Two-day training to prepare team members and leaders to conduct visits at underperforming schools	X	X	X	X	Approved applicants who were screened for current expertise as 1) Master Teacher 2) Curriculum/Assessment expert, and/or 3) Fiscal Analyst		23-35	Phone call to approved applicant	As needed (determined by the number of approved applicants)

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School Effectiveness	Title I School and District Improvement Unit	Kim Strehlow	Fall Process Workshop (Title I School Improvement Grant Information Workshop)	Half-day workshop to provide technical assistance for Title I schools and districts on Federal (NCLB) accountability and applying for Title I Improvement Grants	X	X	X	X	Principals and District Representatives of Title I schools and districts identified for Title I Improvement		Varies based on the number of schools and districts identified for improvement per NCLB	Formal letter to Title I Schools and Districts, flyer, webpage	Offered regionally in the Fall of each year
School Effectiveness	School Improvement	Dale Parcell Brian Putnam Kim Strehlow	Arizona School Improvement Plan Training	Half-day workshop to familiarize audience with ASIP format & assist them in understanding how to fill it out	X	X	X	X	School Improvement team members		50-75	Website	4-5 regional workshops/ Fall
School Effectiveness	School Improvement	Brian Putnam	School Improvement Arizona School Improvement Plan/ Solutions Teams Training/ Arizona School State Improvement Support Team Coaches Professional Development/ PD Training of Standards & Rubric	ASSIST Coach Model deals with all four components of Standards & Rubric/ Creating a TOOL KIT for coaches to share with school principals and Solutions Teams	X	X	X	X	Underperforming schools	Standards & Rubrics Training- all schools	30-50	ADE website, email	Varies

**Connecting Efforts Across ADE;
Bringing Best Practices Together**

Division	Unit/Group	Contact Person	Activity/Professional Development/Training	Brief Description	S t a n d a r d	S t a n d a r d	S t a n d a r d	S t a n d a r d	Targeted Audience	Secondary Audience	Typical Attendance	How is this advertised?	How often offered during the year?
					I	I	I	I					
						X							
School Effectiveness	School Safety and Prevention	Jason Trujillo	HIV Prevention Curricula (which can be adapted to be sex education curricula) training in Get Real About AIDS (Grades 6-9), Making A Difference (Grades 6-9) and Reducing The Risk (Grades 9-12).	One day trainings for implementing a research-based curriculum. The trainings include coverage over the state laws that govern HIV and Sex Education		X			Health Educators (teachers, nurses, prevention coordinators and community health educators) who work with adolescents grades 6-12		10 to 15	School Safety and Prevention Workshop brochure and ADE Website	One time per year. Additional trainings based on districts' requests
School Effectiveness	School Safety and Prevention	Jean Ajamie	Protective Schools Training- 10 component model for building a "protective school culture"	Contract with Dr. Kris Bosworth to provide training to LEA Title IV coordinators on the Protective Schools Assessment (tool used with school staff to assess school climate and culture-then action plan)				X	LEA Title IV coordinators	Other administrators	Approx. 40	Brochure, mailed to coordinators, superintendents, & school level personnel	

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					I	I	I	I					
School Effectiveness	School Safety and Prevention	Rani Collins	School Safety Program Administrator Training	An overview of the School Safety Program Grant requirements and law-related education				X	Principals & assistant principals who receive School Safety funds	District administrators, police and probation departments	60-80	Mailings, website, word of mouth	2 times per year- late summer/ early fall and winter
School Effectiveness	School Safety and Prevention	Renae Rosales	ADE Mega Conference	SS&P will offer a track on current research and topics pertaining to school safety and prevention (I.e. laws, program planning) and other workshops TBD				X	Conference attendees- Administrators, teachers, coordinators	Title IV coordinators and administrators		SS&P Prevention Coordinator Workshop flyer and ADE website	Once November